



## This is your chance to shine!

On March 4, 2016, at the 4<sup>th</sup> Annual NH Lean Network/UNH Lean Summit, three awards will be given for excellence in Lean process improvement. Two awards are for projects showing excellence, and one is for an agency showing excellence. This message is to tell you about these awards and to explain how to apply. Submissions are due by close of business on Friday, February 19, 2016.

To register for the 2016 free Lean Summit, please visit: <https://www.unh.edu/it/lean-summit>

Award	Pre-requisites	Scoring measures	Submittal Format
<p><b>New To Lean</b> (Project Award)</p> <p><u>Last Year's Winner:</u> <i>Public Utilities Commission, Sustainable Energy Rebates</i></p>	<p>First-time Lean participant for the agency. Event completed after 1/1/14. Event begun at 3-day BET Lean Process Improvement Class</p>	<p>Qualitative summary of impact on public stakeholders.</p> <p>Quantified estimate of decreased process cycle time.</p> <p>Quantified estimate of cost savings (to the agency)</p>	<p>One-page case study form. Current and Future State process maps (.pdf format)</p>
<p><b>Agency Lean Event</b> (Project Award)</p> <p><u>Last Year's Winner:</u> <i>DHHS/Safety, Background Checks for Child-Care Workers</i></p>	<p>Any Lean event at a State agency or associated non-profit. Event completed and accepted by sponsor after 1/1/14,</p>	<p>Quantified estimate of decreased process cycle time.</p> <p>Quantified estimate of cost savings</p> <p>Quantified estimate of increase in efficiency (work done/time).</p> <p>Qualitative summary of increased quality of service to the public and/or to employees.</p>	<p>One-page case study form. Current and Future State process maps (.pdf format)</p>
<p><b>Lean Culture Award</b> (Agency Award)</p> <p><u>Last Year's Winner:</u> <i>Dept. of Safety</i></p>	<p>Be a member agency/organization of the NH Lean Network</p>	<p>Evidence of agency-wide engagement, e.g. % of employees trained, # of events completed, # of employees improving their Lean training status beyond their</p>	<p>A one-page narrative (8 ½ x 11, 10 pt. font minimum. .pdf format) narrative. Graphics strongly encouraged.</p>



<p>Lean Culture Award, continued</p>		<p>1st course.</p> <p>Description of how agency continuously promotes process improvement, how agency goes beyond efficiency into innovation.</p> <p>Description of involvement beyond one's boundaries: participation in multi-agency or other agency's Lean projects; participation in Lean Network and/or Lean Executive Committee.</p>	
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You do not have to show all the 'scoring' categories to apply and be in the running to win. The listing above is to let you know how we'll judge the submissions.

Submissions are due by close of business on Friday, February 19, 2016.

Submit via email to Bob Minicucci, Chair, Lean Executive Committee at [robert.minicucci@des.nh.gov](mailto:robert.minicucci@des.nh.gov). Bob can be reached at 271-2941

Thank you all for your participation and for what we expect will be a fine group of award submittals. See you on Friday, March 4, 2016 at the University of New Hampshire in Durham.

For information about Lean Process Improvement, and what State agencies and their partners have been doing to make improvements since 2009, visit us at:

**<http://lean.nh.gov/>**