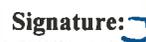


State Lean Network Executive Committee Charter

Organization Name: State Lean Network Executive Committee			
Definitions: The State Lean Network Executive Committee (LEC) provides structure, guidance and oversight for the overarching State Lean Network. The State Lean Network is made up of Lean trained members working to improve business processes using Lean tools at state agencies, municipalities, and non-profits which work with those government bodies.			
Mission Statement: The State LEC facilitates innovation and effectiveness for all state agencies and their partners through Lean Process Improvement to promote a stronger and more efficient New Hampshire.			
LEC Members: State Agency Lean Coordinators or other designated Process Improvement leaders from state agencies, municipalities, and/or non-profits in New Hampshire which participate in the NH Lean Network.		Current LEC Leader(s): Chair is Robert Minicucci, Dept. of Environmental Services (DES).	
Current Membership (as of July, 2015): William Armstrong, DAS; Heather Barto, DHHS; Gregory Blackwell, NH National Guard; Richard Bowen, Treasury; Nancy Burke, Banking; Jennifer Codispoti, DRED; Jason Cooper, DOC; Diane Dawson, DRA; Roberta Emmons, DOS; Janet Gugliotti, PUC; Laura Holmes, DHHS; Angela Linke, DOT; John MacPhee, DHHS; Rebecca Malila, AMF; Kate McGovern, DAS; Robert Minicucci, DES; Laura Olson, DOL; Tim Osmer, AMF; Todd Ringelberg, DoIT; Meredith Telus, Governor's Office; Dagmar Vlahos, UNH			
Stakeholders/Customers: Primarily leadership at State agencies (or other organizations participating in the State Lean Network); those leading Lean process improvement efforts at all those organizations; and all Lean practitioners at those organizations. Others of note include: all branches of state government; and any party interested in more efficient and effective delivery of government services.			
Completed By: R. Minicucci, DES			
Primary Products/Goods/Services Delivered:			
<ol style="list-style-type: none"> 1) Quarterly meetings of the State Lean Network to deliver value to, and improve skill among, the State Lean Network agencies and members. 2) A robust http://lean.nh.gov/ website presents educational materials, case studies, tools, meeting information, etc. 3) Annual State Lean Summits are planned, funded, and delivered. 4) Agencies with resources share with other agencies to improve their processes, to include but not limited to, facilitation and training resources. 5) More work processes at the State Lean Network member organizations are improved using Lean tools. 6) Internal (to the State) management consulting & inter-agency project management services. 7) More State Lean Network member organizations adopt a continuous-improvement management approach. 8) Process improvement projects that involve more than one member organization are identified, and LEC helps identify facilitators. 			
Goals and Associated Metrics for LEC:			
For the period ending 6/30/16:			
<ol style="list-style-type: none"> 1) Improve the sustainability of the State Lean Network ensuring that it will survive personnel and/or administration turnover. 2) Increase agency engagement. Agency engagement is measured by # of organizations participating and # of projects implemented. 3) Facilitate at least two high-impact, multi-agency process improvements. 4) Assist three agencies to develop Balanced Scorecards. 5) Deliver a fourth annual NH Lean Awards event. 			
Ongoing:			
<ol style="list-style-type: none"> 6) Continuously promote Lean Process Improvement. 7) Develop performance measures for the LEC & the State Lean Network. 8) Promote improvements beyond incremental gains of efficiency, or "innovations". 9) Support the Bureau of Education and Training in delivering training in Lean Process Improvement and Management. 			
Other Information:			
<ul style="list-style-type: none"> • "Lean Process Improvement" is defined as improving work processes, focusing on improved delivery of value to customers and reduction of waste. See http://www.lean.org/whatslean/ (downloaded 11/21/13). • Other terms will be defined using the glossary of the Baldrige Performance Excellence Program. A glossary of terms can be found at: http://www.baldrige21.com/Baldrige_Glossary.html (downloaded 11/21/13). • Other events or venues to deliver value to customers beyond those described above will be sought. 			
Agency: DES	Sponsor: Thomas S. Burack, Cmsr.	Signature: 	Date: 8/26/15
Agency: DRA	Sponsor: John Beardmore	Signature: 	Date: 8/26/15
Agency: TREASURY	Sponsor: Bill Dwyer	Signature: 	Date: 8-26-15
Agency: NHNG	Sponsor: MAS AEN BILL REDDEL	Signature: 	Date: 26 AUG 15

Agency: DAMF	Sponsor: LORRAINE MERRILL	Signature	Date: 8-26-15
Agency: DRED	Sponsor: Jeffrey J. Rose	Signature	Date: 8/26/15
Agency: NHID	Sponsor: Alex Feldvebel	Signature	Date: 8/26/15
Agency: F&G	Sponsor: Glenn Normandean	Signature	Date: 8/26/15
Agency: DAS	Sponsor: Vicki Quiram	Signature	Date: 8/26/15
Agency: NHVH	Sponsor: MARGARET LABRECQUE	Signature	Date: 8/26/15
Agency: DOS	Sponsor: John Bartholmes	Signature	Date: 8/26/15
Agency: NHLC	Sponsor: Joseph Mollica	Signature	Date: 8/26/15
Agency: E.S.	Sponsor: Garry W. Capwell	Signature	Date: 8/26/15
Agency: DEP	Sponsor: Richard Minard	Signature	Date: 8-26-15
Agency: Lottery	Sponsor: Charles McIntyre	Signature	Date: 8/26/15
Agency: DHHS	Sponsor: Nick Toungas	Signature	Date: 8/26/15
Agency: DOT	Sponsor: VICTORIA SHEEHAN	Signature	Date: 12/2/15
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