



This is your chance to shine!

At the Dec 5, 2014, joint NH Lean Network/UNH meeting, three awards will be given for excellence in Lean process improvement. Two awards are for projects showing excellence, and one is for an agency showing excellence. This message is to tell you about these awards and to explain how to apply. Submissions are due by close of business on Friday, Nov. 21.

Award	Pre-requisites	Scoring measures	Submittal Format
New To Lean (Project Award)	First-time Lean participant for the agency. Event completed after 1/1/13. Event begun at 3-day BET Lean Process Improvement Class	Qualitative summary of impact on public stakeholders. Quantified estimate of decreased process cycle time. Quantified estimate of cost savings (to the agency)	One-page case study form. Current and Future State process maps (.pdf format)
Agency Lean Event (Project Award)	Any Lean event at a State agency or associated non-profit. Event completed and accepted by sponsor after 1/1/13,	Quantified estimate of decreased process cycle time. Quantified estimate of cost savings Quantified estimate of increase in efficiency (work done/time). Qualitative summary of increased quality of service to the public and/or to employees.	One-page case study form. Current and Future State process maps (.pdf format)
Lean Culture Award (Agency Award)	Be a member agency/organization of the NH Lean Network	Evidence of agency-wide engagement, e.g. % of employees trained, # of events completed, # of employees improving their Lean training status beyond their 1st course.	A one-page narrative (8 ½ x 11, 10 pt. font minimum. .pdf format) narrative. Graphics strongly encouraged.



<p>Lean Culture Award, continued</p>		<p>Description of how agency continuously promotes process improvement, how agency goes beyond efficiency into innovation.</p> <p>Description of involvement beyond one's boundaries: participation in multi-agency or other agency's Lean projects; participation in Lean Network and/or Lean Executive Committee.</p>	
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You do not have to show all the 'scoring' categories to apply and be in the running to win. The listing above is to let you know how we'll judge the submissions.

Submissions are due by close of business on Friday, Nov. 21.

Submit via email to Bob Minicucci, Chair Lean Exec. Comm., at robert.minicucci@des.nh.gov. Bob can be reached at 271-2941

Thank you all for your participation and for what we expect will be a fine group of award submittals. See you on Dec. 5 at UNH.